

Contractor's Letter of Assurance : X06.2

Instructions

WELL Certification is determined by onsite Performance Verification and documentation, including Letters of Assurance from the appropriate professionals overseeing the implementation of a specific WELL feature and component parts during design, construction or operations. The template should be completed, signed and submitted as part of the documentation package.

1. Place a checkmark at every part completed and leave blank those that are not being pursued or being completed by another team member.
2. Initial every feature completed and leave blank those that are not being pursued or being completed by another team member.
3. Sign and date at the bottom of this letter.

If an individual other than the Contractor is responsible for any of the requirements contained in this Letter of Assurance, they are permitted to sign off on the respective requirements but must complete a separate Letter of Assurance for those specific requirements. This individual should submit a different copy of this form and check the boxes as it pertains to their own responsibility. On their own Letter of Assurance form(s), this individual should sign and complete the final page and include a description of their role on the project next to their signature.

If a contractor has not yet been engaged, the Owner may sign instead to indicate that the contractor selected will be required to construct this project in accordance with the parts selected.

The scope of this letter of assurance is as follows (please initial):

Intent stage
(for Precertification only)

The information contained in this document is accurate as of current designs and anticipated project operations.

Implementation stage
(for Precertification or WELL Certification)

This document is prepared in relation to final construction documents and/or implemented operations and policies.

Check	Materials	Initials
	X06.2 VOC Restrictions	<input type="checkbox"/>

This project is constructed to meet the parts selected below:

Part 2: Restrict VOC Emissions from Furniture, Architectural and Interior Products

For All Spaces:

Products within one or more categories and corresponding thresholds in Table 1 meet one of the following compliance requirements, earning points as shown in Table 2: Table 1:

Product Category (from Appendix X1)	Threshold for Compliance
Flooring	90% of cost or surface area
Furniture, millwork and fixtures	75% by cost
Insulation, ceiling and wall panels	75% by cost or surface area

Table 2:

Tier	Achievement	Points
1	One compliant product category	1
2	At least two compliant product categories	2

- a. Tested per methods and VOC emission thresholds established in one of the following:
1. California Department of Public Health (CDPH) Standard Method v1.2.
 2. AgBB.⁹
 3. European Union LCI VOC thresholds¹⁰ following EN 16516-1:2017 testing methods.
 4. ANSI/BIFMA e3-2014, sections 7.6.1 or 7.6.2 (Furniture).
 5. Any compliance path accepted to meet the VOC emission requirements of the 'Low-Emitting Materials' credit of the LEED v4.1 standard.⁸

- b. Made exclusively with one or a combination of (without organic additives): metal (including powder-coated, plated and anodized materials), untreated wood and plant products, glass, ceramic, concrete or stone.

- c. If custom-made or refurbished, wet-applied and wood-based materials used in fabrication or refurbishing meet the following:
1. All paints, coatings, sealants and adhesives applied to the product are verified as low-VOC emitting by one of the applicable standards listed in Part 1.
 2. All composite wood panels, including medium-density fiberboard, plywood and particle wood panels meet the 'Formaldehyde emissions evaluation' criterium of the 'Low-Emitting Materials' credit of the LEED v4.1 standard,⁸ or meet one of the following: US EPA TSCA Title VI, Europe E1, Japan Four-star.

- d. Installed for at least 6 months before enrollment or the start of subscription or manufactured and unmodified at least one year before enrollment or the start of subscription.

By signing below, I represent that, to the best of my knowledge, all of the responses provided on this form are accurate and made in good faith.

Printed Name: _____

Signature: _____

If the individual using this form is not in the role of Contractor, provide a description of the individual's project role, including justification of their ability to sign off on the above requirements, here:

Project Role: _____

Explanation: _____
